



## Assessment of Literacy Criteria

### 1.0 Introduction

Matrix has an overarching aim to facilitate excellence in counselling. We do this through the provision of high-quality training. We undertake to create a facilitative learning environment, provide high quality teaching, have a robust quality assurance programme, and support students to develop in the integration of the self.

### 2.0 Admission to the Programme

It is important to assess whether students will manage academically at the level at which they will be joining the course. Students will be required to write academic essays, extended pieces of reflective writing and read, understand and critically analyse theoretical textbooks and academic papers.

Matrix provides learning and academic support, including essay writing days in Yr 1 & 2, together with constructive and educative essay feedback to support and develop students' academic writing.

### 3.0 Assessment of Literacy

Literacy skills are assessed from the two personal statements and the academic statement in the application form. We expect these pieces of writing to be written by the applicant without help from AI.

The applicant will be judged on their adherence to the basic conventions of academic writing (we do not expect referencing at this stage).

If the applicant is assessed as not having reached the level required, they may be signposted to access courses or adult literacy services and invited to reapply at a later date.

Document name	Assessment of Literacy Criteria		
Owner	Principal	Review Lead	Quality Manager
Approving Committee	Ops Team		
Last review	December 2025	Next review	December 2026
Amendments since last review	Detail of Revision Version Control added	Date of Revision 16/12/2025	Revision approved by Ops Team